



PROJECT ACCEPTANCE FORM

Project Details

Project Title / Client	
Proposal Date	
Project Due	
Total Cost	
Deposit Amount	

Terms of Payment

50% Deposit is required with successful acceptance of the Project.

The outstanding 50% is payable on completion of the project, before the project is loaded on the Live Server.

Payment Methods

Only Cash and EFT payments are accepted

Bank Details	FNB (First National Bank)
Account Name	
Account Type	
Account No.	
Branch Code	

Client Name

Position

Sign here to approve

Date

Project Specifications & Pricing

Design & Development

FEATURES				PRICE	SELECTED
BEGINNER Personal / Small Business 1 Page	INTERMEDIATE Small / Medium Business 4 Pages	ADVANCED Medium / Large Business 7 Pages	ULTRA Catalogue E-Commerce 10 Pages		
Additional Sections/Pages (add R350.00 / section add R500.00 / page)					
Responsive / Mobile Friendly				Free	
Submission to Google Search Engine (other Search Engines R100.00 / engine)				Free	
Secure Contact Form				Free	
Google Map Location				Free	
Generic Privacy Policy (included with Intermediate / Advanced / Ultra)				R100.00	
Image Gallery (included with Advanced / Ultra)				R500.00	
Testimonials (included with Advanced / Ultra)				R500.00	
Team Members (included with Ultra)				R500.00	
Home Page Slider (included with Advanced / Ultra)				R250.00	
Links to Social Networks (included with Advanced / Ultra)				R150.00	
Social Media Pages (Facebook / Twitter / Google+)				R500.00 each	
Catalogue (included with Ultra) (First 50 Products Added for Free)				R2500.00	
eCommerce				R2500.00	
Shopping Cart (included with eCommerce)					
PayPal Integration				R250.00	
Authentication login form / user profiles				R250.00	
Dedicated Membership + Levels & User Management				R2500.00	
Google Services (SiteMap Robots Verification Analytics)				R100.00 each	
Schema Markup				R100.00 per page	
Basic SEO setup				R100.00 per page	



GDRP Compliance (New)	R750.00 from	
Graphics (Logo / Banner / Icons / Social)	R250.00 from	
Graphics (Content)	R250.00 from	
Photos (Resize + Optimize)	R150.00 from	
Email List building integration (MailChimp & Related Services)	R500.00	
Custom Post Types (Custom Content / Templates)	R1250.00 from	
TOTAL		

Freebies

List of features / additional features that is included for free

- 1.
- 2.
- 3.
- 4.
- 5.

Project description

Milestones/ Timelines/ Timeframes/ Project schedule + hours

Insert your own timeline or project schedule with a clear breakdown of how long things will take.

Support + Maintenance Agreement

Additional planned updates and site maintenance are carried out at an hourly rate of R150.00/hr.

This includes:

- design & content changes and/or additions
- optional major upgrades
- break & fix support (+R250.00/hr. surcharge for unplanned/ out of hours maintenance)
- additional development



Terms & Conditions

The following terms and conditions apply to all website design & development services provided by **MyWeb-Designs** to the client. Please read these terms and conditions carefully, as any purchase or use of our services implies that you have read and accepted our terms and conditions.

Commencement of Work

Payment of the initial deposit will be considered an acceptance of the contract for work.

Timeframes

To remain efficient we must ensure that work we have programmed is carried out at the scheduled time. This is why we ask that you provide all the required information in advance, so we would be able to be in sync with the milestones detailed in this document.

Additional expenses

Client agrees to reimburse **MyWeb-Designs** for any additional expenses necessary for the completion of the work. Examples would be custom photography, content creation, purchases of special fonts or stock photography etc.

Training & Support

Upon delivery, **MyWeb-Designs** will organise a training session with anyone who needs to use the website. During the session, all participants will learn how to update pages, upload content and make any basic changes to the website.

Domain Names & Hosting

Note that **MyWeb-Designs** do offer hosting ourselves. Additional charges apply for monthly hosting of your website. Prices varies according to packages.

We do recommend that you take the following package: **Standard Hosting Package**

Storage: 2GB | Bandwidth: 2GB

The monthly charges for the above package will be **R 150.00 / month**.

MyWeb-Designs may purchase domain names on behalf of the client. Payment and renewal of these domain names is the responsibility of the client. The loss, cancellation or otherwise of the domain brought about by non or late payment is not the responsibility of **MyWeb-Designs**. The client should keep a record of the due dates of payment to ensure that payment is received in good time.

Ownership

The client will gain the total ownership of the finished, assembled web pages, templates, graphics, logos, branding, artwork, marketing copy, source code and instructional material produced by **MyWeb-Designs**

Browsers

MyWeb-Designs makes every effort to ensure websites are designed to be viewed by the majority of visitors.

Websites are designed to work with the most popular current browsers (Google Chrome, Firefox and Internet Explorer 8 & 9).

Client agrees that **MyWeb-Designs** cannot guarantee correct functionality with all browser software across different operating systems.

MyWeb-Designs cannot accept responsibility for web pages which do not display acceptably in new version of browsers released after the website have been designed and handed over to the client.

As such, **MyWeb-Designs** reserves the right to quote for any work involved in in changing the website design or code for it to work with updated browser software.

Liability & Warranty

MyWeb-Designs liability will be limited to the cost of supply for this work. **MyWeb-Designs** is not responsible for any indirect losses. Once a client has agreed to a look and feel proof and instructed **MyWeb-Designs** to proceed to develop, any subsequent changes in style or design requested by the client will be charged for at the appropriate hourly rate. We offer a 30-day post-launch bug fixing warranty at no charge.

Termination of contract

The contracting party will not have the right to cancel this contract after the project has commenced. If, after commencing the project, the contracting party decide not to continue with project development, then the contracting party is obliged to pay the total amount of work that has been completed up to the day of cancellation based on **R250.00** hourly rate.

Governing Law

This agreement shall be governed by and construed in all respects in accordance with the Laws of South Africa.

Legal Notices

Please visit our website at <http://www.mywebdesigns.co.za/en/legal-notice> for additional information.